

South Carolina Mitigation Association
Executive Committee
Meeting Minutes
January 12, 2021

Opening

The regular meeting of the Executive Committee of the South Carolina Mitigation Association was called to order at 9:05 AM via Zoom by Allen Conger, the SCMA President.

Attending:

Allen Conger	Kristin Knight-Meng
Tara Allden	Daniel Johnson
Tommy Cousins	Sydni Redmond
Doug Hughes	
Adrienne Graham	

I. Approval of Previous Meeting Minutes

Tara Allden made a motion to accept the minutes of December 8th with a minor typographic correction on page 2. Sydni Redmond seconded the motion, which carried.

II. Financial Report

Allen Conger reviewed the year end financials and the 2021 proposed budget materials previously distributed. Mr. Conger noted the growth in membership. Ms. Graham will make suggested adjustments and wait for more information on adding the costs for the possible Stream Quantification Tool (SQT) Workshop support for the February meeting. Mr. Conger requested that the Executive Committee email information to the whole Committee on any conferences that may be appropriate for the SCMA to participate, sponsor or exhibit.

III. Quarterly Meeting

- The questions posed during the December Quarterly meeting on official responses and discussion making were discussed. More issues are being delegated to the other committees. Mr. Conger acknowledged that it takes a while to get a letter through the Executive Committee, getting comments from membership would slow the process too much. Ms. Knight-Meng suggested emailing members to solicit input when time allows. Members may become active in committees if they wish to contribute to current topics of discussion. The SCMA letters are posted on the website and in the member area. Ms. Redmond recommended email the letter to members once the letter has been submitted.
- The proposed dates for the 2021 Quarterly Meetings are:
March 17
June 16
October 13
December 15

Ms. Allden will consider a format for the March 17th meeting to allow for interaction and to set the agenda based on committee input for the year.

IV. Member Care

- All of the 2021 invoices have been emailed along with a cover letter describing the member levels and committees.
- Mr. Conger asked everyone to carefully review the member survey results. There was discussion on getting more communications out on regulatory updates. Smaller organizations may depend more on the Association for this information. The SCMA has the capacity to send quick email blasts. Committees may also provide regular updates to the website to Adrienne Graham.
- River Mechanics has submitted their Voting Membership dues.

V. Old Business

- David Wilson emailed Mr. Conger in response to the letter to the USACE, *Charleston District Interagency Regulatory Team, Mitigation Banking and Regulatory Compliance*. The email stated that he would respond, since the letter primarily addressed his area of work. Mr. Conger will share any responses with the Committee, but nothing official has been received at this time.
- Daniel Johnson will speak with DNR to gather more information on the SQT workshop including location, anticipated actual costs, and agenda.

VI. New Business

- The Technical Committee sent a response to the Proposed South Carolina SQT as solicited by DNR. The SCMA's request to participate in the steering committee was denied. Mr. Johnson will discuss this and explain the benefits of having practitioners on the committee when he speaks to her about the workshop.
- The Partnership Committee leadership will meet to establish a mission statement and set a schedule.
Mr. Conger will create an agenda for the SCDOT call on January 27.

VII. Adjournment

- The meeting adjourned at 10:00 AM.

Next Meeting: February 9, 2021, 9:00 AM - Executive Committee Meeting

Minutes submitted by: Kristin Knight-Meng

Approved by: Executive Committee 2/9/2021