

South Carolina Mitigation Association

Executive Committee
Meeting Minutes
February 11, 2020

Opening

The regular meeting of the Executive Committee of the South Carolina Mitigation Association was called to order February 11, 2020 at 9 am via conference call by Allen Conger.

Attending:

Tara Allden
Allen Conger
Tommy Cousins
Doug Hughes
Daniel Johnson
Kristin Knight-Meng
Ross Nelson
Sydni Redmond
Jack Smith
Ryan Smith
Blair Wade

I. Approval of Previous EC Meeting Minutes

- Meeting minutes were approved by all from the last Executive Committee meeting.

II. Review of Preferred Association Management Proposal from Capital Consultants

- Allen, Doug, Sidney, and Ross interviewed the three management firms and chose Capital Consultants. Ross explained that as part of the contract, Capital Consultants will compile meeting minutes, attend Executive Committee meetings, find meeting locations as necessary, and complete invoicing and receipt documentation.
- Allen asked if we needed to review the contract and compare it to their proposal. Jack stated that there is not a true cancellation clause and that it states that cancellation can only occur after 90 days and after one year's time. There was a discussion that the consultant may need some time to get up to speed on SCMA and that a year's time would be necessary.
- There was a motion to approve the contract with Capital Consultants. Jack seconded and all approved with no nays.

III. Committee Direction and Priorities (including SCDOT Meetings)

- Allen initiated a discussion of how to next move forward with meeting with SCDOT. Tara mentioned it would be better to have new Standard Operating Procedures (SOP) for mitigation. Sydni said there was some mention of receiving the new SOP being developed by the David Wilson at USACE, but we haven't seen it yet.

- Allen brought up the schedule of upcoming meetings for the year. Tara stated that each committee was responsible for finding a speaker at each quarterly SCMA member meeting.
- Tara and Daniel will stay on the Technical Committee. Allen also has a coworker who may join the Technical Committee. Is there a possibility of doing a regular meeting of the Technical Committee with David Wilson? Allen will look into setting up a meeting with Tara, Daniel, Chris, and Allen.
- Blair will continue to lead the Partnership Committee. Allen will work on the Regulatory Committee.
- Ross asked about the possibility of a SCDOT subcommittee and volunteered to serve on such a group. Allen mentioned that SCDOT was still looking to set up more frequent communication between SCDOT and SCMA. Others mentioned making sure we are engaging all necessary parties at SCDOT. Allen will reach out to SCDOT to see what the next steps are.

IV. Old Business

- Allen brought up member tracking and advertising for new members of SCMA. He suggested following up on the list of existing and proposed banks. This would help identify potential new SCMA members. Daniel volunteered to work on developing this database. Kristin will send Daniel a previous spreadsheet developed from RIBITS.
- There was a discussion of other benefits we could provide members as an incentive. Allen suggested listing newly developed member banks on our website. Blair said we would need to keep these updated regularly. Ross also noted we could have links back to the bank and/or firm websites. Ross said he would work with Capital Consultants on this with the assistance of the Partnership Committee.
- Under lobbying, Ross brought up the South Carolina Thirty-By-Thirty Conservation Act, which would have a target of conserving 30% of South Carolina's land by 2030. This is an example of legislation to track by SCMA. Allen asked the Executive Committee to look over this proposed legislation and provide any comments.

V. New Business

- Ross is looking into directors insurance for SCMA. He will obtain some rates and present to the Executive Committee for a vote. We are now up-to-date on our tax forms. We will be listed as a nonprofit with the South Carolina government. This tax season (2019) we will need to use an accountant to complete our taxes, but next tax year the management consultant will take on that task.

Adjournment

- Meeting was adjourned at approximately 9:57 am by Allen. The next Executive Committee Meeting will be at 9:00 am on March 10, 2020 via conference call.

Minutes submitted by: Kristin Knight-Meng

Approved by: Executive Committee 4.14.2020