

South Carolina Mitigation Association

Executive Committee
Meeting Minutes
February 13, 2018

Opening

The regular meeting of the Executive Committee of the South Carolina Mitigation Association was called to order at 9:00 on February 13, 2018, in Columbia, SC (and via Conference Call) by Tara Allden.

Committee Members (Present | Absent)

Jack Smith (Absent)
Blair Wade
Ross Nelson
Daniel Johnson (Absent)
Tara Allden
Ryan Smith (Absent)
Adam McIntyre (Absent)
Allen Conger

January Membership Meeting Minutes

- Meeting minutes were not distributed
- Blair to send her meeting notes to Executive Committee

Administrative Assistance Position

- Tara proposed \$10,000 annual contract to fulfill administrative responsibility
- Potential tasks:
 - Email correspondence
 - Meeting notification and planning
 - Website updates and coordination with Silicon Harbor
 - Membership invoicing and mailings
- Tara to draft a position description and budget by March 2018 executive committee
- Position description and budget to be put out to membership at large for authorization

Membership Update

- No new members
- Members who have paid invoices:
 - Westervelt
 - Pigeon Pond

- Johnson Operating Account – is this Wiley Fork?
- Big Generostee Creek
- Nelson Mullins
- Palustrine Group (change from Voting to Non-Voting)
- Ross to send updated membership list prior to March executive committee meeting
- No need to recruit new members at this time
- Weyerhaeuser plans to become member

Regulatory Committee

- Need to define who is on the committee
- Tara to send out email requesting volunteers for Regulatory Committee
- May need to identify Regulatory Committee chair while Tara is President
- Recent conservation bank legislation – discussion of whether State Conservation Bank would need to review all mitigation in state. Tara to follow up with Jack Smith to learn more about potential legislation.
- IRT USACE Lead – No determination of lead role yet.
- Discussion of membership providing letters to state / federal legislators to support funding USACE regulatory branch to fill positions
 - Discussion of form letter to distribute to membership
- Tara to send Trump Infrastructure Plan information to executive committee

Partnership Committee

- SCDOT / SCMA Partnership
 - SCDOT / SCMA meetings have been planned
 - April 12
 - July 12
 - October 11
 - Past participants: Ross Nelson, Tara Allden, Michael Tighe, Ryan Smith, Allen Conger, Adam McIntyre
 - Ross recommend keeping group small for effectiveness
 - Ross will send out meeting minutes to membership at large
- Upcoming meeting with national mitigation association – Tara to follow up
- Conferences – Email exchange regarding:
 - SCEDA in May 2018
 - SC Water Resources in October 2018
- Ross will send out notes about recent volunteers for Partnership Committee

Technical Committee

- Has been on hold during previous year
- IRT had discussed sending a public notice in early 2018 requesting feedback on performance standards
 - Have technical committee on standby

- Ryan Smith and Daniel Johnson were previous committee leads
- Discussion of encouraging technical conferences to occur in South Carolina, such as Southeastern Stream Conference.
 - Action item for discussion on technical committee

Website

- Members Only Portal access – problems with registering accounts
- Website calendar has been updated with executive committee meetings and national conferences

Membership meetings

- Frequency has been quarterly in the past, with some issues in identifying topics and speakers
- Discussion of changing meeting frequency to bi-annual
- Recommendation from Ross and Allen to keep quarterly meetings. If frequency is lessened, then send to send regular newsletters to maintain communication with membership
- 3rd Wednesday – Quarterly
- Consider having an upstate specific meeting in June or September 2018

March 21st Membership meeting:

- Allen recommended inviting NGOs to provide update on their goals and will provide a list of NGOs to Executive Committee. Potential NGOs:
 - Audubon
 - Coastal Conservation League
 - Upstate Forever

Discussion of recent Mitigation Plan inconsistencies

- Allen expressed concern over recent mitigation initiatives and inconsistencies in mitigation plan approvals
- Establish a process for review of public notices and mitigation plans
- Keep on agenda for next call and follow up discussion

Action Items:

- Website Log In - Blair
- Administrative Position Description and Budget - Tara
- Current Membership List – Ross
- Follow up with Jack about Conservation Bank legislation – Allen
- National mitigation group – Jack
- Committee volunteer email – Tara
- Partnership Committee volunteers – Ross

Next Executive Meeting

- Wednesday March 14th – Tara will update Meeting Invite / Outlook Calendar

Adjournment

- The meeting was adjourned by Tara Alden.
- Minutes submitted by: Blair Wade
- Approved by: [Name]